

**CITY OF PARIS
JOB DESCRIPTION**

Position: Transfer Station Operator

Reports To: Transfer Station Crew Leader, Public Works Foreman, Public Works Superintendent

Department: 2-411

Core Work Schedule: M-F 7:00a-4:00P

FLSA: Non-exempt

Supervisory: No Reports

WHO MAY BE CONSIDERED: Any applicant with some equipment experience and knowledge.

CHARACTERISTICS OF THE CLASS: Under supervision, performs unskilled manual labor; and does related work as required.

JOB SUMMARY:

Cuts weeds, trims trees and bushes. Plants, waters, rakes and mows grass. Fills and cuts up trees. Loads and unloads rock, blacktop, construction materials from trucks. Bailing and sorting recyclable material, Cleans and maintains trucks, equipment and tools.

MINIMUM QUALIFICATIONS:

- Working knowledge of the use and care of tools and equipment used in the work assigned. Ability to understand and follow instructions.
- Ability to perform manual labor for extended periods under adverse weather conditions.
- Ability to establish and maintain effective working relationships with other employees.

KEY REQUIREMENTS:

- High school or GED equivalent
- Mechanical expertise or ability to learn

PHYSICAL DEMANDS:

- While performing the duties of this job, the employee is required to sit for an extended period of time, walk and stand; talk or hear.
- Use hands to finger, handle, feel, or operate objects, tools or controls, reach with hands and arms.
- Operate heavy equipment that produce vibrations, perform repetitive movements of hands or wrist; crouch crawl.
- Have the ability to move safely over uneven terrain.
- Must be able to wear personal protective gear correctly during the entire shift.

Physical criteria include:

- The ability to lift 25/50/100 pounds regularly
- The ability to see and respond to dangerous situations
- The ability to safely climb ladders
- The ability to work in extreme weather